

To all Applicants for Enrollment in April 2024

As there are many applicants for the April enrollment in nursery schools, the processes and schedules differs from other months. Please check in advance and also read the Admission Guide.

◎ Flowchart of the screening process

Deadline for application: Thursday, November 2, 2023 (postmark deadline)
Counter or electronic application: Wednesday, November 15, 2023

Please also be careful about providing the required documents. If they are not received by their deadline, the application will not be screened. Also, if you wish to make changes (addition of a preferred school, change the ranking of a chosen school), please make your changes by Wednesday, November 15 deadline (can be mailed).

Screening process

Submitted documents are reviewed and any inconsistencies will be handled by phone.

Primary screening

Applications are screened from the highest indices according to the Operation Standards of Nursery Schools, Adjustable Standard for Nursery Care, and Prioritization of Households with the Same Index listed in the Admission Guide.

Provisional enrollment announcement

The results of primary screening will be sent to all applicants by mail by Wednesday, January 24, 2024

Inquiries about the screening results will be accepted from Wednesday, January 24.

Non-acceptance

If you were not accepted in the primary screening, you will automatically be eligible for the secondary screening, and there is **no need to resubmit your application**.

Secondary application
Deadline: Thursday, February 1
By postal mail: Monday, January 29 (postmark deadline)

***If you have already submitted an application and you wish to make changes to your employment or household situation, or change a school choice, please submit all documentation (work certificate, "Application Change/Withdrawal Notification," etc.) by the deadline.**

Secondary screening (late February)

For secondary screening, nursery schools will notify **successful applicants only by telephone.**

Inquiries about the screening results will be accepted from Wednesday, February 21.

Non-acceptance

Re-screening for your desired nursery school will take place during the validity period of your application if a space becomes available in a nursery school.

Provisional enrollment

Following notification of provisional enrollment, an interview and health examination will be conducted at the nursery school.
 (The nursery school will contact you with the date.)

* Your provisional enrollment will be cancelled if you do not have an interview and medical examination by the end of March.

* About the application for April prenatal enrollment

For the first and second April screenings only, a provisional application can be submitted even before birth for children who will be born by Sunday, February 25, 2023.

Please check the "childcare start monthly age for children under 1 year old" for each of the nursery schools listed on pages 56 to 69 and apply to a nursery school that is likely to accept your child (you can only apply for a nursery school that provides nursery care according to monthly ages based on the expected date of delivery)

You will be required to submit a "Postnatal Notification" that will be mailed separately from the City within 14 days of birth. If the birth is delayed, the provisional enrollment may be canceled because the monthly age requirement designated by the nursery school cannot be met.

Inquiries about admission screening and coordination
 Nursery School Eligibility and Coordination Division
 Admissions contact Telephone 5432-1200 (direct to admissions)

Please see reverse side

◎ Number of enrollable children

Admission numbers for April 2024 enrollment and other information is available on the Setagaya City website [Page no.: 155034]. (Number of enrollable children in the first screening in April 2024 ⇒ Updated October 20, Number of enrollable children in the second screening in April 2024 ⇒ Updated January 24)

* The number of applicants to each school is scheduled to be published on the website December 28 (number of primary screening applicants)

◎ Admission notice and Notice of Non-Acceptance

An admission notice will be sent in March if an applicant given provisional enrollment is judged to be able to participate in group nursery care through an interview and medical examination. We will inform you of the use period and nursery fee based on the enrollment consent form. A Notice of Non-Acceptance will be sent to those who were not accepted.

◎ Notes

① **Those who applied for a transfer** ⇒ Be aware that **once provisional enrollment has been received, children may not return to their former nursery school under any circumstances.**

* **To revoke a transfer application** ⇒ You must submit an "Application Change/Withdrawal Notification" by the application deadline of the month you wish to enroll your child.

② **Determining prioritization of households with the same index** ⇒ As a third screening, priority will be given to households on lower income levels.
(Households with the same levels will be screened by their taxable income level of their resident's tax)

It is disadvantageous if applicants who need to submit documents (such as a notice of resident's tax for fiscal 2023) do not submit them. There is no need to submit tax documents if you were a resident of Setagaya City as of January 1, 2023 and paid you special ward resident's tax and metropolitan resident's tax (resident's tax).

③ **If a sibling (excluding those scheduled to graduate) of an applicant (including transfers) is already enrolled in a preferred month of enrollment, or you apply for a concurrent enrollment of both children** ⇒ If a sibling currently enrolled has left the nursery school before the enrollment of the applicant, or if you have canceled a concurrent application for enrollment of a sibling, your index will differ from that at the time of screening. So, the enrollment of an applicant that has been provisionally accepted may be canceled

④ **Employment certificates with dates that pre-date the date of employment** ⇒ **Treated as planned employment.**

* When you start working, please re-submit the employment certificate certified after the date of employment.

⑤ **Those who applied to a nursery school outside Setagaya City** ⇒ **Note that deadlines, screening standards, timing of the announcement of results and the way they are announced differ.**

◎ Non-authorized nursery schools

Please contact each facility directly about applications for non-authorized nursery schools. A subsidy system exists that covers a portion of childcare fees for nursery rooms, nursery mommies, certified day care centers, and non-authorized nursery schools.

Inquiries about the nursery support system for nursery rooms, nursery mommies, certified day care centers, and non-authorized nursery schools

Nursery School Eligibility and Coordination Division

Contact for non-authorized nursery schools Telephone 5432-2313 · 2324

◎ Other

Currently, we are not developing new childcare facilities other than those under the projects that have already been approved for implementation.

For the newly built childcare facilities that are currently under construction, the opening dates may be changed, depending on the progress of construction, so please check the website.

Inquiries about construction of new nursery school facilities

Nursery planning and redevelopment officer, Childcare Division

Telephone 5432-2448

Childcare support officer, Nursery Schools Division

Telephone 5432-2527

Setagaya City website <https://www.city.setagaya.lg.jp/>