



窓口一覧

出張所

| 名称 | 電話 / FAX | 所在地 |
|---------|-----------------------------|----------------------|
| 太子堂出張所 | 03-3413-1247 / 03-5486-7665 | 太子堂 2-17-1 |
| 経堂出張所 | 03-3420-7143 / 03-5477-7921 | 宮坂 1-44-29 |
| 用賀出張所 | 03-3700-3657 / 03-5491-7040 | 用賀 2-29-22 |
| 二子玉川出張所 | 03-3707-4946 / 03-5491-7041 | 玉川 4-4-5 |
| 烏山出張所 | 03-3300-5361 / 03-5384-7197 | 南烏山 6-2-19 烏山区民センター内 |

各出張所の案内図は以下の QR コードからご覧いただけます。



窓口取り扱い早見表

平日（月～金曜日）の窓口

受付時間：午前 8：30～午後 5 時

閉庁日：土、日、祝日、年末年始（12 月 29 日～1 月 3 日）

●は、お取り扱いしています。 ×は、お取り扱いできません。

| | くみん窓口 | | | | | 出張所 | | | | |
|---|---------|--------|--------|-------|--------|--------|-------|-------|---------|-------|
| | 世田谷総合支所 | 北沢総合支所 | 玉川総合支所 | 砧総合支所 | 烏山総合支所 | 太子堂出張所 | 経堂出張所 | 用賀出張所 | 二子玉川出張所 | 烏山出張所 |
| 住所の変更などの手続き 転入、転出、転居の手続き 住民票の写しの交付 | | | ● | | | | | ● | | |
| 在留カード、特別永住者証明書の住所変更 | | | ● | | | | | ● | | |
| 印鑑登録の手続き 印鑑登録証明書の交付 | | | ● | | | | | ● | | |
| 住民基本台帳ネットワークシステムを利用する転入届、住民基本台帳カード・マイナンバーカード（個人番号カード）の継続利用手続き、住民票の写しの広域交付 | | | ● | | | | | ● | | |
| マイナンバーカードの申請・交付（要事前申込み） | | | ● | | | | | ● | | |
| 電子証明書（署名用・利用者証明用）の発行 | | | ● | | | | | ● | | |
| 特別永住者の方の手続き（特別永住者証明書の更新・変更・交付など、特別永住許可の申請） | | | ● | | | | | ● | | |
| 戸籍の証明書の交付 戸籍の全部・一部の事項証明書（戸籍謄・抄本）・戸籍の附票に関する証明書、身分証明書などの交付 | | | ● | | | | | ● | | |

List of Contact Offices

Community Branch Office (Shutchojo)

| Name | Tel / Fax | Address |
|---------------------------|-----------------------------|---|
| Taishido Shutchojo | 03-3413-1247 / 03-5486-7665 | 2-17-1, Taishido |
| Kyodo Shutchojo | 03-3420-7143 / 03-5477-7921 | 1-44-29, Miyasaka |
| Yoga Shutchojo | 03-3700-3657 / 03-5491-7040 | 2-29-22, Yoga |
| Futako-tamagawa Shutchojo | 03-3707-4946 / 03-5491-7041 | 4-4-5, Tamagawa |
| Karasuyama Shutchojo | 03-3300-5361 / 03-5384-7197 | 6-2-19, Minami-karasuyama (in the Karasuyama Kumin Center) |

Scan the following QR code for maps to the community branch offices.



Quick Reference of Services Provided

Weekday Office Schedule

Hours: 8:30a.m. - 5:00p.m.

Closed: Sat., Sun., National holidays, Year-end / New Year's holidays (December 29 to January 3)

● indicates that the service is offered.

× indicates that this service is not available at this location.

| | Civic Affairs Counter | | | | | Community Branch Office | | | | |
|---|---|---|---|---------------------------------------|---|----------------------------------|-------------------------------|------------------------------|---|------------------------------------|
| | Setagaya District Administration Office | Kitazawa District Administration Office | Tamagawa District Administration Office | Kinuta District Administration Office | Karasuyama District Administration Office | Taishido Community Branch Office | Kyodo Community Branch Office | Yoga Community Branch Office | Futako-tamagawa Community Branch Office | Karasuyama Community Branch Office |
| Change of address, notification of moving in, moving out of the City, moving within the City, issue of Jyuminhyo (Residential Certificate copies) | | | ● | | | | | ● | | |
| Change of address for Residence Card and Special Permanent Resident Certificate | | | ● | | | | | ● | | |
| Seal registration procedures Seal registration certificate issue | | | ● | | | | | ● | | |
| Move-in notifications using the Basic Resident Registration Network: Continued use of the Basic Resident Registration Card and Individual Number Card: Residential Certificate copies for large areas | | | ● | | | | | ● | | |
| Application for and issue of Individual Number Card (must apply in advance) | | | ● | | | | | ● | | |
| For the issuance of electronic certificates (for signatures and user certificates) | | | ● | | | | | ● | | |
| Procedures for Special Permanent Residents (updates and changes to the Special Permanent Resident Certificate, application for issue, issue of the Special Permanent Resident Certificate.) | | | ● | | | | | ● | | |
| Issue of Family Register Certificate Issue of certificate of full or partial items entered in register (unabridged / abridged), certificates related to tags of the family register, Personal Identification documents, etc. | | | ● | | | | | ● | | |



| | くみん窓口 | | | | | 出張所 | | | | |
|-------------------------------------|---------|--------|--------|-------|--------|--------|-------|-------|---------|-------|
| | 世田谷総合支所 | 北沢総合支所 | 玉川総合支所 | 砧総合支所 | 烏山総合支所 | 太子堂出張所 | 経堂出張所 | 用賀出張所 | 二子玉川出張所 | 烏山出張所 |
| 戸籍の届出（婚姻届・出生届など） 除籍に関する証明書の交付 | | | ● | | | | | × | | |
| 住民税の課税証明書・納税証明書の交付 | | | ● | | | | | ● | | |
| 軽自動車税（種別割）の納税証明書の交付 | | | ● | | | | | × | | |
| 軽自動車（125cc以下の原付バイク）の登録・廃車手続き | | | ● | | | | | × | | |
| 国民健康保険・後期高齢者医療保険の手続き | | | ● | | | | | ● | | |
| 国民年金の届出（保険料免除・3号を除く） | | | ● | | | | | ● | | |
| 介護保険被保険者証の交付など | | | ● | | | | | ● | | |
| 住民税、軽自動車税（種別割）、国民健康保険料、介護保険料などのお支払い | | | ● | | | | | ● | | |
| 転入学の学校指定・就学通知の交付など | | | ● | | | | | ● | | |
| 母子健康手帳・妊婦健康診査受診票・新生児聴覚検査受診票の交付 ※2 | | | ● | | | | | ● | | |
| 指定保養施設の利用券の交付 ※1 | | | ● | | | | | ● | | |
| 飼い犬の登録・狂犬病予防注射済票の手続き | | | ● | | | | | ● | | |
| 住居表示に関するお届け | | | ● | | | | | ● | | |

※1 母子健康手帳および妊婦健康診査受診票・新生児聴覚検査受診票の交付、指定保養施設の利用券の交付、国民健康保険被保険者証及び高齢者受給者証の再交付、その他一部の事務は、まちづくりセンターでも取り扱っています。詳しくは、お問い合わせください。

申請・届出の際の本人確認

窓口では、必ず本人確認を行います。

窓口に来られる方は、次のいずれかの証明書（有効期限内）をお持ちください。

詳しくは、各窓口にお問合わせください。

- 運転免許証、パスポート、マイナンバーカード（個人番号カード）、住民基本台帳カード、在留カード、特別永住者証明書などの日本の官公署発行の写真入り証明書
- 上記の証明書をお持ちでない場合は、健康保険証、各種医療証、年金証書などから複数の証明書をお持ちください。

| | Civic Affairs Counter | | | | | Community Branch Office | | | | |
|---|---|---|---|---------------------------------------|---|----------------------------------|-------------------------------|------------------------------|---|------------------------------------|
| | Seiagaya District Administration Office | Kitazawa District Administration Office | Tanagawa District Administration Office | Kinuta District Administration Office | Karasuyama District Administration Office | Taishido Community Branch Office | Kyodo Community Branch Office | Yoga Community Branch Office | Futako-tanagawa Community Branch Office | Karasuyama Community Branch Office |
| Family registration (such as marriage and birth notifications) Issue of certificates related to deleted family registers | | | ● | | | | | × | | |
| Issue of Taxation Certificate / Tax Payment Certificate for Resident Tax | | | ● | | | | | ● | | |
| Issue of Tax Payment Certificate for the Light vehicle Tax (category base) | | | ● | | | | | × | | |
| Light vehicle registration (small motorcycles of 125cc or under) / procedures for disposal of light vehicle | | | ● | | | | | × | | |
| Procedure related to National Health Insurance / Medical Care System for Older Senior Citizens | | | ● | | | | | ● | | |
| Notifications on National Pension (excludes exemption premiums, No.3 enrollment) | | | ● | | | | | ● | | |
| Issue of Long-term Care Insurance cards | | | ● | | | | | ● | | |
| Payment of Resident's Tax, Light vehicle Tax (category base), National Health Insurance Premiums, Long-Term Care Insurance Premiums, etc. | | | ● | | | | | ● | | |
| Issue of certifications for school transfer / Notification of enrollment in a school | | | ● | | | | | ● | | |
| Issue of Maternal and Child Health Handbook; health checkup coupons for pregnant women; hearing checkup coupons for newborns | | | ● | | | | | ● | | |
| Issue of Vouchers for Health Resort Facilities *1 | | | ● | | | | | ● | | |
| Dog Registration and Inoculation Tag for Rabies | | | ● | | | | | ● | | |
| Notifications on displayed address | | | ● | | | | | ● | | |

*1 Maternal and Child Health Handbook, the Health Checkup coupon for Pregnant Women, hearing checkup coupons for newborns, vouchers for use of designated Health Resort Facilities, and re-issue of the National Health Insurance Certificate or Medical Care for Older Senior Citizens Insurance Card, and certain other services are available at Community Development Branch Offices. Inquire for details.

Proof of Identity Documents for the Various Applications and Notifications

Applicants must show proof of identity to access the services provided.

Be sure to bring one of the following pieces of identification (must be currently valid).

For details, inquire with each office.

- A photo ID issued by an Administrative Office such as a driver's license, passport, Individual Number Card, Basic Resident Registration Card, Residence Card, Special Permanent Resident Certificate of Japan.
- If you do not have the type of ID mentioned above, bring more than one of the following: National Health Insurance Card, other types of medical certificates, National Pension Program Certificate, etc.



土曜日の窓口

5か所のくみん窓口と太子堂出張所では、土曜日にも窓口を開設しています。平日とは異なり、お取り扱いできない業務がありますのでご注意ください。

受付時間：午前9時～午後5時

受付日：土（第3土、祝日、年末年始は休み）

●は、お取り扱いしています ×は、お取り扱いできません

| | くみん窓口 | | | | | 出張所 | 注意 |
|------------------------------------|---------|--------|--------|-------|--------|--------|----|
| | 世田谷総合支所 | 北沢総合支所 | 玉川総合支所 | 砧総合支所 | 烏山総合支所 | 太子堂出張所 | |
| 住所の変更などの手続き、転入・転出・転居の手続き、住民票の写しの交付 | | ● | | | | ● | ※1 |
| 在留カード、特別永住者証明書の住所変更 | | ● | | | | ● | |
| 印鑑登録の手続き 印鑑登録証明書の発行 | | ● | | | | ● | |
| 住民基本台帳カードを継続して利用する転入届、住民票の写しの広域交付 | | × | | | | × | |
| マイナンバーカードの申請・交付（要事前申込み） | | × | | | | × | |
| 電子証明書（署名用・利用者証明用）の発行 | | × | | | | × | |
| 特別永住者の方の手続き（特別永住者証明書の更新・変更・交付など） | | ● | | | | ● | ※2 |
| 戸籍の証明書の交付 戸籍の届出の受付 | | ● | | | | × | ※3 |
| 住民税の課税証明書・納税証明書の交付 | | ● | | | | ● | ※4 |
| 軽自動車税（種別割）の納税証明書の交付 | | × | | | | × | |
| 軽自動車（125cc以下の原付バイク）の登録・廃車手続き | | × | | | | × | |
| 国民健康保険・後期高齢者医療保険の手続き | | ● | | | | ● | ※5 |
| 国民年金の届出（保険料免除・3号を除く） | | ● | | | | ● | |
| 介護保険被保険者証の交付など | | ● | | | | ● | ※6 |
| 住民税、軽自動車税（種別割）、国民健康保険料、介護保険料などの支払い | | × | | | | × | |
| 転入学の学校指定・就学通知の交付など | | ● | | | | ● | |
| 母子健康手帳・妊婦健康診査受診票・新生児聴覚検査受診票の交付 | | ● | | | | ● | |
| 指定保養施設の利用券の交付 | | ● | | | | ● | |
| 飼い犬の登録・狂犬病予防注射済票の手続き | | × | | | | × | |
| 住居表示に関する届出 | | ● | | | | ● | |

- ※1 海外からの転入、他の区市町村への確認が必要な手続きは、お取り扱いできません。
- ※2 特別永住許可申請は、お取り扱いできません。
- ※3 戸籍の請求は本人等請求のみとなります。戸籍の届出はお預りのみとなります。
- ※4 申告していない場合や担当課に確認が必要な場合は、証明書の発行はできません。
- ※5 担当課に確認が必要な場合、また、後期高齢者医療保険は、お預かりのみとなります。
- ※6 担当課に確認が必要な場合は、お預かりのみとなります。

Saturday Reception

A range of services are provided on Saturdays at the five Civic Affairs Counters and Taishido Community Branch Office listed below. Note that some services are not available on Saturdays.

Hours: 9:00 a.m. - 5:00 p.m.

Closed: 3rd Sat. of the month, national holidays, and Year-end / New Year's holidays

● Indicates that the service is offered.

× Indicates that this service is not available at this location.

| | Civic Affairs Counter | | | | | Community Branch Office | Notes |
|--|---|---|---|---------------------------------------|---|----------------------------------|-------|
| | Setagaya District Administration Office | Kitazawa District Administration Office | Tanagawa District Administration Office | Kinuta District Administration Office | Karasuyama District Administration Office | Taishido Community Branch Office | |
| Change of address, notification of moving in, moving out of the City, moving within the City, issue of Juminhyo (Residential Certificate copies) | | | ● | | | ● | *1 |
| Change address of Residence Cards/Special Permanent Resident Certificates | | | ● | | | ● | |
| Seal registration procedures Seal registration certificate issue | | | ● | | | ● | |
| Regional issuance of move-in notifications and resident certificate copies with the continued use of the basic resident registration card | | | × | | | × | |
| Application for and issue of Individual Number Card (must apply in advance) | | | × | | | × | |
| For the issuance of electronic certificates (for signatures and user certificates) | | | × | | | × | |
| Procedures for Special Permanent Residents (updates and changes to the Special Permanent Resident Certificate, application for issue, issue of the Special Permanent Resident Certificate) | | | ● | | | ● | *2 |
| Issue of Family Register Certificate Family Register Notification Reception | | | ● | | | × | *3 |
| Issue of Taxation Certificate / Tax Payment Certificate for Resident Tax | | | ● | | | ● | *4 |
| Issue of Tax Payment Certificate for the Light vehicle Tax (category base) | | | × | | | × | |
| Light vehicle registration (small motorcycles of 125cc or under) / Procedures for disposal of light vehicle | | | × | | | × | |
| Procedure related to National Health Insurance / Medical Care System for Older Senior Citizens | | | ● | | | ● | *5 |
| Notifications on National Pension (excludes exemption premiums, No.3 enrollment) | | | ● | | | ● | |
| Issue of Long-term Care Insurance cards | | | ● | | | ● | *6 |
| Payment of Resident's Tax, Light vehicle Tax (category base), National Health Insurance Premiums, Long-term care Insurance Premiums, etc. | | | × | | | × | |
| Issue of certifications for school transfer / Notification of enrollment in a school | | | ● | | | ● | |
| Issue of Maternal and Child Health Handbook, health checkup coupons for pregnant women, and hearing checkup coupons for newborns | | | ● | | | ● | |
| Issue of Vouchers for Health Resort Facilities | | | ● | | | ● | |
| Dog Registration and Inoculation Tag for Rabies | | | × | | | × | |
| Notifications on displayed address | | | ● | | | ● | |

- *1 Not available for procedures where confirmation of a move from abroad or from another municipality is required.
- *2 Applications not accepted for Special Permanent Residents.
- *3 Applications for family registration must be completed by the applicant himself/herself. Only notifications for the family register are accepted.
- *4 Certificates cannot be issued in cases where tax declarations have not been made, or where confirmation is required of the overseeing section.
- *5 Where confirmation is required of the overseeing section, or where applying for Insurance for Older Senior Citizens, applications are accepted but insurance card cannot be issued immediately.
- *6 Where confirmation is required of the overseeing section, applications are accepted but Certificate cannot be issued immediately.



土日・祝日などの証明書（住民票、印鑑登録証明書）発行窓口

土日・祝日などの受付窓口は、場所によってお取り扱い内容や受け付け日時が異なりますので、それぞれ確認してください。

| 窓口 | 受付日・時間 | 交付する証明書の種類 | 申請できる方・申請時にお持ちいただくもの | 問い合わせ |
|---|----------------------------------|--|--|--|
| キャロットタワー住民票・印鑑証明発行窓口 (キャロットタワー2階) ※下記参照 | 午前9時～午後8時 (年末年始を除く) | <ul style="list-style-type: none"> ●住民票の写し ※除票・履歴付住民票の写し、外国人の方の通称の記載および削除に関する事項を記載した住民票の写し、住民票の写しの広域交付申請は取扱いません。 ●印鑑登録証明書 | <ul style="list-style-type: none"> ●住民票の写し 本人または同一世帯の方 ※本人確認をしますので、マイナンバーカード(個人番号カード)・住民基本台帳カード・運転免許証・パスポート(日本国発行のもののみ)、在留カードなど官公署発行の写真入り証明書、または健康保険証をお持ちください。 ●印鑑登録証明書 印鑑登録証明書を取りたい方の印鑑登録証(カード)をお持ちください。 | 世田谷総合支所くみん窓口区民担当 (開庁日のみ) P.22 参照 |
| 烏山区民センター案内窓口 ※ P. 24 参照 | 土、日、祝日 (年末年始を除く) 午前9時～午後5時 | | | 烏山出張所 (平日のみ) |

キャロットタワー住民票・印鑑証明発行窓口

電話：03-5432-2814 ※専用電話はありません。お問い合わせは「世田谷総合支所くみん窓口区民担当」へ

所在地：〒154-0004 世田谷区太子堂 4-1-1 キャロットタワー 2階
(世田谷総合支所くみん窓口区民担当)

キャロットタワー住民票・印鑑証明発行窓口の案内図は以下のQRコードからご覧いただけます。



Certificate Issuance Offices Open on Saturdays, Sundays, and National holidays (Resident Record Copies, Seal Registration Certificates)

The following offices issue Certificates on Saturdays, Sundays, and national holidays. Note that services and time schedules offered may differ depending on the location.

| Location | Hours | Types of Certificates Issued | Applicant/What to bring | Inquiries |
|--|---|--|--|--|
| Carrot Tower Resident Registration/Seal Registration Certificate Issuance Service Counter (Carrot Tower 2F) * Refer to the contact information below. | 9:00 a.m. - 8:00 p.m. (Except Year-end / New Year's holidays) | <ul style="list-style-type: none"> ● Resident Record Copy * Copies of eliminated certificates or Resident Record with revision history, copies of notes for other names of foreigners and Resident Record with information about deleted items, and issuance of copies of certificates to other areas not accepted ● Seal Registration Certificates | <ul style="list-style-type: none"> ● For Residence Record copy: The applicant or a member of the household * Bring your Individual Number Card, basic resident registration card, driver's license, passport (issued by Japan), Residence Card, or other official certificate with a picture, or health certificate to confirm the identity of the applicant ● For Seal Registration Certificate: Bring the Seal Registration Card to get a Seal Registration Certificate | Setagaya District Administration Office, Civic Affairs Counter, Civic Affairs Section (business days only) * Refer to p.23. |
| Certificate Issuance Counter of Karasuyama Residents Center Information Desk * Refer to p. 25. | Sat., Sun. and national holidays (Except Year-end / New Year's holidays) 9:00 a.m. - 5:00 p.m. | | | Community Branch Office (weekdays only) |

Carrot Tower Resident Registration/Seal Registration Certificate Issuance Service Counter

Tel: 03-5432-2814 Note: This is not a direct line to the service counter. Make direct inquiries to the Setagaya District Administration Office, Civic Affairs Counter, Civic Affairs Section.

Address: 4-1-1, Taishido, Setagaya-ku Carrot Tower 2F, 154-0004

(Setagaya District Administration Office, Civic Affairs Counter, Civic Affairs Section)

Scan the following QR code for a map to Carrot Tower Resident Registration/Seal Registration Certificate Issuance Service Counter.





まちづくりセンターのご案内

まちづくりセンターでは、以下のサービスを行っています。

業務時間：午前 8：30～午後 5 時

閉庁日：土、日、祝日、12 月 29 日～1 月 3 日

- 地区のまちづくり支援に関すること
- 地区の防災に関すること
- 身近な地区での相談に関すること
- 主な窓口サービス

- (1) マイナンバーカード専用証明書自動交付機での「住民票の写し」等の交付 P50 参照
- (2) 窓口での「住民票の写し」等の証明書の取次ぎ発行
- (3) 国民健康保険証・国民健康保険高齢受給者証・介護保険の保険証および資格者証・後期高齢者医療被保険者証の再交付
- (4) 妊娠届の受理および母子健康手帳の交付
- (5) 国・私立小・中学校等への入学の届出、就学通知書の再交付
- (6) 国・私立小・中学生等への携帯用防犯ブザーの貸与
- (7) 指定保養施設予約後の利用券交付
- (8) ごみ散乱防止ネットの助成
- (9) 高枝切ばさみの貸出し、車いすの貸出し
- (10) 区広報板（地域コーナー）の利用受付

※(1)～(7)について、太子堂、経堂、北沢、等々力、用賀、二子玉川、烏山は同じ建物内、成城は隣接する総合支所のくみん窓口または出張所で取り扱います。

※(8)について、北沢は同じ建物内、成城は隣接する総合支所の地域振興課計画・相談で取り扱います。等々力は、玉川総合支所の新庁舎開設後（令和 3 年 1 月予定）、同じ建物内の地域振興課計画・相談で取り扱います。

※(9) 車いすの貸出しについて、成城は隣接する総合支所の保健福祉課で取り扱います。等々力は、玉川総合支所の新庁舎開設後（令和 3 年 1 月予定）、同じ建物内の保健福祉課で取り扱います。

〈証明書の取次ぎ発行〉

太子堂、経堂、北沢、等々力、用賀、二子玉川、成城、烏山を除く 20 か所の窓口において、以下の証明書の取次ぎ発行を行っています。

| 種類 | 手数料 | 申請できる方 | 申請に必要な書類 |
|-----------------|------------|--------------------------------|-------------------|
| 住民票の写し ※注 1 | 300 円（1 通） | 本人または本人と同一世帯の方 | 本人確認資料 （→ P26） |
| 印鑑登録証明書 ※注 2 | | 印鑑登録証明書を取りたい方の印鑑登録証（カード）をご持参の方 | 印鑑登録証（カード） |
| 課税証明書 ※注 3 | | 本人 ※注 4 | 本人確認資料 （→ P26） |

注 1：マイナンバー、住民票コード入りの住民票の写し、除票・履歴付住民票の写し、改製原住住民票の写し、転出の届出をした方の住民票の写し、外国人の方の在留資格の一部のみを省略した住民票の写し、通称の記載および削除に関する事項を記載した住民票の写し、広域交付申請は取扱いできません。

注 2：世田谷区からの転出の届け出を提出された方の証明書については取扱いできません。

注 3：前年度以前の課税（非課税）証明書は取扱いできません。（未申告の場合や修正申告をした場合等も、一部発行できないことがあります）

注 4：現年度の 1 月 1 日（基準日）時点で世田谷区に居住し、世田谷区で課税・非課税の決定がされている方。かつ、申請時点で世田谷区に住民登録がある方のみ取扱いします。

※注 1～4 以外にも交付できない場合がありますので、あらかじめ窓口にお問い合わせください。

Information on Community Development Branch Offices (Machizukuri Center)

Community Development Branch Offices offer services regarding the following matters:

Hours: 8:30 a.m. - 5 p.m.

Holidays: Weekends, national holidays, and Dec. 29 to Jan. 3

- Support of community development in the city
- Support of disaster prevention in the city
- Information on consultation services available in the city
- Services available at the service counter:

- (1) Issuance of resident certificate copies using automated certificate-issuing machines for Individual Number cards. Please refer to p.51.
- (2) Copies of residential certificates will begin at the service counter.
- (3) Reissuance of National Health Insurance cards, Medical Care System for Older Senior Citizen Health Insurance cards and Long-term Care Insurance cards, as well as proof of qualification for these programs
- (4) Submission of pregnancy notifications and issuance of the Maternal and Child Health Handbook
- (5) Submissions of admission notifications to national and private schools, reissuance of notifications of attendance
- (6) Lending portable security buzzers to students attending national and private schools
- (7) Issuance of tickets for designated health resort facilities (reservation required)
- (8) Subsidies for garbage nets (to prevent scattering of garbage)
- (9) Lending of wheelchairs and extended-reach branch trimmers
- (10) Applications to use community bulletin boards

* The services listed in (1) through (7) are available in Taishido, Kyodo, Kitazawa, Todoroki, Yoga, Futako-Tamagawa, and Karasuyama, at the civic affairs counter in the same building, and in Seijo in the district administration office next door, as well as at the community branch offices.

* The service listed in (8), it is handled at Kitazawa in the same building. At Seijo, it is handled by the Planning & Counseling Section of the Community Activities Division next door in the district administration office. At Todoroki, this service is handled by the Planning & Counseling Section of the Community Activities Division in the same building, which will become the new building of the Tamagawa District Administration Office (scheduled to open in January 2021).

* Concerning (9) Lending of wheelchairs: This service is handled at Seijo by the Public Health and Welfare Division of the district administration office next door. In Todoroki, this service is handled at the Public Health and Welfare Division of the same building, which will become the new building of the Tamagawa District Administration Office (scheduled to open in January 2021).

<Locations That Issue Certificates>

You can obtain the following certificates at service counters in 20 locations with the exception of Taishido, Kyodo, Kitazawa, Todoroki, Yoga, Futako-Tamagawa, Seijo and Karasuyama.

| Type | Fee | Who Can Apply | Documents Required for Application |
|--|---------------|---|---|
| Residential certificate copies (Note 1) | ¥300 per copy | The applicant himself/herself, or someone living in the same household | Official documentation to confirm your ID (→P27) |
| Seal registration certificates (Note 2) | | Someone who brings the seal registration card of the person applying for a seal registration certificate. | Seal registration card |
| Tax certificates (Note 3) | | The applicant himself/herself | Official documentation to confirm your ID (→P27) |

Note 1: Services not provided: Providing copies of resident certificates that show your Individual Number) and/or resident record codes, eliminated records/revision history, and/or archival records; copies of residential certificates for those who have filed a notification of moving out, for foreign residents with partial abbreviation of their visa status of residence and those noting aliases and deleted items; and/or regional issue applications.

Note 2: Certificate-related services are not available to those who have filed a notification of moving out of Setagaya City.

Note 3: Tax (tax exemption) certificates are not provided for the previous fiscal year or earlier. (If you have not filed an income tax report, or if you are filing an adjustment, you may not be able to obtain some certificates even for the current fiscal year.)

Note 4: Residents of Setagaya City as of January 1 of the current fiscal year (standard date) who were determined to be taxable/tax exempt in Setagaya City. In addition, only those registered as residents of Setagaya City at the time of application can be accommodated.

* Since you may not be able to obtain certificates in situations other than Notes 1 through 4, please inquire with the service counter in advance.



● まちづくりセンター

| 名称 | 電話 / Fax | 所在地 | 担当区域 |
|---------------|-----------------------------|--|---|
| 池尻まちづくりセンター | 03-3413-1843 / 03-5486-7664 | 池尻 3-27-21 | 池尻 1～3丁目、4丁目 (1～32番)、三宿 1・2丁目 |
| 太子堂まちづくりセンター | 03-5787-6368 / 03-5787-6690 | 太子堂 2-17-1 | 三軒茶屋 1丁目、太子堂 1～5丁目 |
| 若林まちづくりセンター | 03-3413-1341 / 03-5486-7666 | 若林 3-34-1 ※令和2年11月 若林 1-34-2へ移転予定 | 三軒茶屋 2丁目、若林 1～5丁目 |
| 上町まちづくりセンター | 03-3420-4241 / 03-5477-7920 | 世田谷 1-23-5 | 桜 1～3丁目、世田谷 1～4丁目、弦巻 1～5丁目 |
| 経堂まちづくりセンター | 03-3420-7197 / 03-5477-7921 | 宮坂 1-44-29 | 経堂 1～5丁目、宮坂 1～3丁目、桜丘 1～5丁目 |
| 下馬まちづくりセンター | 03-3424-1781 / 03-5486-7667 | 下馬 4-13-4 | 下馬 1～6丁目、野沢 1～4丁目 |
| 上馬まちづくりセンター | 03-3422-7415 / 03-5486-7668 | 上馬 4-10-17 | 上馬 1～5丁目、駒沢 1丁目(1～19番)、駒沢 1丁目 (20～24番)、駒沢 2丁目 |
| 梅丘まちづくりセンター | 03-3428-6171 / 03-5477-7923 | 梅丘 1-61-16 | 梅丘 1～3丁目、豪徳寺 1・2丁目、代田 1～3丁目 |
| 代沢まちづくりセンター | 03-3413-0513 / 03-5486-7669 | 代沢 5-1-15 | 池尻 4丁目 (33～39番)、代沢 1-5丁目 |
| 新代田まちづくりセンター | 03-3322-7691 / 03-5376-7031 | 羽根木 1-6-14 | 大原 1・2丁目、代田 4～6丁目、羽根木 1・2丁目 |
| 北沢まちづくりセンター | 03-5478-8020 / 03-5478-8025 | 北沢 2-8-18 北沢タウンホール内 | 北沢 1～5丁目 |
| 松原まちづくりセンター | 03-3321-4186 / 03-5376-7032 | 松原 2-17-36 | 松原 1～6丁目 |
| 松沢まちづくりセンター | 03-3323-8391 / 03-5376-7033 | 赤堤 5-31-5 | 赤堤 1～5丁目、桜上水 1～5丁目 |
| 奥沢まちづくりセンター | 03-3720-3111 / 03-5499-7046 | 奥沢 3-15-7 | 奥沢 1～3丁目、東玉川 1・2丁目 |
| 九品仏まちづくりセンター | 03-3703-2341 / 03-5707-7026 | 奥沢 7-35-4 | 奥沢 4～8丁目、玉川田園調布 1・2丁目 |
| 等々力まちづくりセンター | 03-3702-2143 / 03-3702-0942 | 等々力 2-28-5 玉川総合支所等々力庁舎内 ※令和3年1月 等々力 3-4-1 玉川総合支所内へ移転予定 | 尾山台 1～3丁目、玉堤 1・2丁目、等々力 1～8丁目 |
| 上野毛まちづくりセンター | 03-3705-1361 / 03-5707-7028 | 中町 2-33-11 | 上野毛 1～4丁目、中町 1～5丁目、野毛 1～3丁目 |
| 用賀まちづくりセンター | 03-3700-9120 / 03-3707-9010 | 用賀 2-29-22 | 上用賀 1～6丁目、玉川台 1・2丁目、用賀 1～4丁目 |
| 二子玉川まちづくりセンター | 03-3707-0733 / 03-6805-6260 | 玉川 4-4-5 | 瀬田 1～5丁目、玉川 1～4丁目 |
| 深沢まちづくりセンター | 03-3422-8391 / 03-5486-7670 | 駒沢 4-33-12 | 駒沢 3～5丁目、駒沢公園、桜新町 1・2丁目、新町 1～3丁目、深沢 1～8丁目 |
| 祖師谷まちづくりセンター | 03-3482-2201 / 03-5490-7029 | 祖師谷 4-1-23 | 祖師谷 1～6丁目、千歳台 1・2丁目 |
| 成城まちづくりセンター | 03-3482-1348 / 03-3482-7208 | 成城 6-3-10 | 成城 1～9丁目 |
| 船橋まちづくりセンター | 03-3482-0341 / 03-5490-7031 | 船橋 4-3-2 | 千歳台 3～6丁目、船橋 1～7丁目 |
| 喜多見まちづくりセンター | 03-3417-3401 / 03-5494-7015 | 喜多見 5-11-10 | 宇奈根 1～3丁目、鎌田 1～4丁目、喜多見 1～9丁目 |
| 砧まちづくりセンター | 03-3417-3405 / 03-5494-7016 | 砧 5-8-18 | 大蔵 1～6丁目、岡本 1～3丁目、砧 1～8丁目、砧公園 |
| 上北沢まちづくりセンター | 03-3303-0111 / 03-5374-7030 | 上北沢 4-32-9 | 上北沢 1～5丁目、八幡山 1～3丁目 |
| 上祖師谷まちづくりセンター | 03-3305-8611 / 03-5384-7196 | 上祖師谷 2-7-6 | 粕谷 1～4丁目、上祖師谷 1～7丁目 |
| 烏山まちづくりセンター | 03-3300-5420 / 03-5384-7197 | 南烏山 6-2-19 烏山区民センター内 | 北烏山 1～9丁目、給田 1～5丁目、南烏山 1～6丁目 |

● Community Development Branch Offices (Machizukuri Center)

| Name | Tel / Fax | Address | Area of Jurisdiction |
|------------------------------------|-----------------------------|--|---|
| Ikejiri Machizukuri Center | 03-3413-1843 / 03-5486-7664 | 3-27-21, Ikejiri | Ikejiri 1- to 3-chome, 4-chome (1 to 32), Mishuku 1- and 2-chome |
| Taishido Machizukuri Center | 03-5787-6368 / 03-5787-6690 | 2-17-1, Taishido | Sangenjaya 1-chome, Taishido 1- to 5-chome |
| Wakabayashi Machizukuri Center | 03-3413-1341 / 03-5486-7666 | 3-34-1, Wakabayashi * Scheduled to relocate to 1-34-2, Wakabayashi | Sangenjaya 2-chome, Wakabayashi 1- to 5-chome |
| Kamimachi Machizukuri Center | 03-3420-4241 / 03-5477-7920 | 1-23-5, Setagaya | Sakura 1- to 3-chome, Setagaya 1- to 4-chome, Tsurumaki 1 to 5-chome |
| Kyodo Machizukuri Center | 03-3420-7197 / 03-5477-7921 | 1-44-29, Miyasaka | Kyodo 1- to 5-chome, Miyasaka 1- to 3-chome, Sakuragaoka 1- to 5-chome |
| Shimouma Machizukuri Center | 03-3424-1781 / 03-5486-7667 | 4-13-4, Shimouma | Shimouma 1- to 6-chome, Nozawa 1- to 4-chome |
| Kamiuma Machizukuri Center | 03-3422-7415 / 03-5486-7668 | 4-10-17, Kamiuma | Kamiuma 1- to 5-chome, Komazawa 1-chome (1 to 19), Komazawa 1-chome (20 to 24), Komazawa 2-chome |
| Umegaoka Machizukuri Center | 03-3428-6171 / 03-5477-7923 | 1-61-16, Umegaoka | Umegaoka 1- to 3-chome, Gotokuji 1- and 2-chome, Daita 1 to 3-chome |
| Daizawa Machizukuri Center | 03-3413-0513 / 03-5486-7669 | 5-1-15, Daizawa | Ikejiri 4-chome (33 to 39), Daizawa 1- to 5-chome |
| Shin-daita Machizukuri Center | 03-3322-7691 / 03-5376-7031 | 1-6-14, Hanegi | Ohara 1- and 2-chome, Daita 4- to 6-chome, Hanegi 1- and 2-chome |
| Kitazawa Machizukuri Center | 03-5478-8020 / 03-5478-8025 | 2-8-18, Kitazawa (in Kitazawa Town Hall) | Kitazawa 1- to 5-chome |
| Matsubara Machizukuri Center | 03-3321-4186 / 03-5376-7032 | 2-17-36, Matsubara | Matsubara 1- to 6-chome |
| Matsuzawa Machizukuri Center | 03-3323-8391 / 03-5376-7033 | 5-31-5, Akatsutsumi | Akatsutsumi 1- to 5-chome, Sakurajosui 1- to 5-chome |
| Okusawa Machizukuri Center | 03-3720-3111 / 03-5499-7046 | 3-15-7, Okusawa | Okusawa 1- to 3-chome, Higashi-Tamagawa 1- and 2-chome |
| Kuhonbutsu Machizukuri Center | 03-3703-2341 / 03-5707-7026 | 7-35-4, Okusawa | Okusawa 4 to 8-chome, Tamagawa-Denenchōfu 1- and 2-chome |
| Todoroki Machizukuri Center | 03-3702-2143 / 03-3702-0942 | 2-28-5, Todoroki (in Todoroki Bldg., Tamagawa District Administration Office) * Scheduled to relocate to the Tamagawa District Administration Office (3-4-1, Todoroki) in January 2021. | Oyamada 1- to 3-chome, Tamazutsumi 1- and 2-chome, Todoroki 1- to 8-chome |
| Kaminoge Machizukuri Center | 03-3705-1361 / 03-5707-7028 | 2-33-11, Nakamachi | Kaminoge 1- to 4-chome, Nakamachi 1- to 5-chome, Noge 1- to 3-chome |
| Yoga Machizukuri Center | 03-3700-9120 / 03-3707-9010 | 2-29-22, Yoga | Kamiyoga 1- to 6-chome, Tamagawadai 1- and 2-chome, Yoga 1 to 4-chome |
| Futako Tamagawa Machizukuri Center | 03-3707-0733 / 03-6805-6260 | 4-4-5, Tamagawa | Seta 1- to 5-chome, Tamagawa 1- to 4-chome |
| Fukasawa Machizukuri Center | 03-3422-8391 / 03-5486-7670 | 4-33-12, Komazawa | Komazawa 3- to 5-chome, Komazawa-Koen, Sakura-Shinmachi 1- and 2-chome, Shinmachi 1- to 3-chome, Fukasawa 1- to 8-chome |
| Soshigaya Machizukuri Center | 03-3482-2201 / 03-5490-7029 | 4-1-23, Soshigaya | Soshigaya 1- to 6-chome, Chitosedai 1- and 2-chome |
| Seijo Machizukuri Center | 03-3482-1348 / 03-3482-7208 | 6-3-10, Seijo | Seijo 1- to 9-chome |
| Funabashi Machizukuri Center | 03-3482-0341 / 03-5490-7031 | 4-3-2, Funabashi | Chitosedai 3- to 6-chome, Funabashi 1- to 7-chome |
| Kitami Machizukuri Center | 03-3417-3401 / 03-5494-7015 | 5-11-10, Kitami | Unane 1- to 3-chome, Kamata 1- to 4-chome, Kitami 1- to 9-chome |
| Kinuta Machizukuri Center | 03-3417-3405 / 03-5494-7016 | 5-8-18, Kinuta | Okura 1- to 6-chome, Okamoto 1- to 3-chome, Kinuta 1- to 8-chome, Kinuta-Koen |
| Kami-kitazawa Machizukuri Center | 03-3303-0111 / 03-5374-7030 | 4-32-9, Kami-kitazawa | Kami-Kitazawa 1- to 5-chome, Hachimanyama 1- to 3-chome |
| Kami-soshigaya Machizukuri Center | 03-3305-8611 / 03-5384-7196 | 2-7-6, Kami-soshigaya | Kasuya 1- to 4-chome, Kami-Soshigaya 1- to 7-chome |
| Karasuyama Machizukuri Center | 03-3300-5420 / 03-5384-7197 | 6-2-19, Minami-karasuyama (in Karasuyama Kumin Center) | Kita-Karasuyama 1- to 9-chome, Kyuden 1- to 5-chome, Minami-Karasuyama 1- to 6-chome |