

Certificate of school attendance / planned school attendance

To whom it may concern :

- * This certificate will be used for admission to a nursery school, extended care, and continued admission, so please fill in all information without omissions.
- * False certifications and certifications written in pencil or erasable pen are invalid.
- * If you make a mistake, cross it out and fill in the correct information.
- * If any information provided is false, admission or attendance at the nursery school will be cancelled.

Setagaya City, Children and Youth Department, Childcare Certification and Coordination Division, Admissions Section TEL 03(5432)1200

To the Mayor of Setagaya Ward

The following statements are certified as facts.

*If you create or after the contents of this certificate without permission from your school, you may be held criminally liable.

Name			Birthday
			YYYY MM DD
Faculty, Department, Course, Field of study			
Date of enrollment (expected)	YYYY MM DD		
Period of study (expected)	From	YYYY MM DD	Until YYYY MM DD
Number of days and hours of attendance including break time	Days : DD (per month) Time : Total hours and minutes ※including break time		
<u>*If you plan to change the number of days or hours or attendance or take a leave of absence, please fill out the following.</u>			
Change period (scheduled)	From	YYYY MM DD	Until YYYY MM DD
The number of days and hours of absence after change	Days : DD (per month) Time : Total hours and minutes ※including break time		
Remarks	*If you have any planned leave of absence, please fill out them here.		

As stated above, it has been proven that the person is attending school (or plans to attend school).

Name of school		Certification date	YYYY MM DD
Representative Name		Department	
Address		Name	
		TEL	()

*End of school certificate section.

*Please complete the following by parents.

Section to complete by parents.

※Parents of children should fill in only this section.

Child's name : _____ Birthday : YYYY MM DD

*Please check the appropriated box. If your child is attending a nursery school, please also fill out the name of the facility.

- ☐ Application for Benefit Certification
 ☐ Application for admission or transfer
 ☐ Attending a nursery school (the name of the facility : _____)